



ALMSHOUSE APPLICATION

FULL NAME

ADDRESS

How long have you lived here? (if less than ten years, please give your previous address(es))

TELEPHONE NUMBER(S)

EMAIL ADDRESS

OCCUPATION

MARITAL STATUS

DATE OF BIRTH

NATIONAL INSURANCE NUMBER

FINANCIAL INFORMATION (NB This section **MUST** be completed;
your form will be returned if this information is not supplied)

MONTHLY INCOME: STATE PENSION £

BENEFITS/ALLOWANCES £

Do you receive any of the following benefits:
Pension Credit / Housing benefit / Universal Credit YES /NO

OCCUPATIONAL PENSION £

INVESTMENT INCOME £

EARNINGS £ _____

TOTAL £ _____

TOTAL SAVINGS & OTHER ASSETS £

DETAILS OF PRESENT ACCOMODATION

HOUSE/FLAT/BUNGALOW (delete as appropriate)
DO YOU OWN THE ACCOMMODATION?
.....
RENT PER MONTH (IF APPLICABLE).....

ISSUES WITH EXISTING ACCOMODATION (IF ANY)
.....
.....
.....

INDEPENDENT LIVING

It is essential that almshouse residents are able to care for themselves, with the assistance of family and Social Services etc as necessary – for almshouses, this is called ‘independent living’ and is essential for almshouse residents.
PLEASE CONFIRM THAT YOU ARE CAPABLE OF INDEPENDENT LIVING (i.e., that you do not need help to prevent you being a danger to yourself or others)
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CONTACT DETAILS OF NEXT OF KIN:

Name:

Address:

Telephone Number(s):

Email address:

Your relationship to them:

Would they assist in case of illness?

**PLEASE DETAIL ANY SPECIAL CIRCUMSTANCES FOR
MAKING THIS APPLICATION, INCLUDING ANY HEALTH
AND/OR MOBILITY ISSUES THAT YOU HAVE:**

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Name and address of a referee (other than family) who has known you for more than two years. Also, your current, or most recent landlord, if applicable.

REFeree:

LANDLORD:

I accept that if I am accepted as a resident, I shall not be a tenant. Any weekly sum I pay will be a maintenance contribution and not rent.

I declare that the foregoing statements are true.

I confirm that I am not related to any official or trustee of Bungay Town Trust CIO / I am related to an official or trustee of Bungay Town Trust CIO and I have enclosed details of this relationship (*please delete whichever does not apply to you*)

APPLICANT'S SIGNATURE

DATE

Data Protection Statement

It is part of the Trustees' responsibilities to ensure that applicants for Almshouses are suitably qualified under the terms of the charity's governing instrument. Trustees therefore, may need to investigate the personal circumstances of applicants. The personal data supplied on this form, and other information relating to an Almshouse appointment will be held on file. Some details may be checked with relevant organisations, but none will be disclosed for an inappropriate purpose. You may have access to your personal information on request.